

Whirling Thunder Wellness Center Facility Rental Policy

The Whirling Thunder Diabetes Program has historically allowed the gym, kitchen and accompanying facilities to be rented out for special occasions. The circumstances in which these special occasions would qualify for renting the Wellness Center have not been clearly established before. Below will be the terms and conditions in which an individual or group can seek to rent out the facility:

1. The requested rental date and time cannot interfere with any prior programming or events that are being performed by the Whirling Thunder Diabetes Program.
2. The rental date and time need to be requested at least two weeks in advance for proper scheduling.
3. The facility will only be allowed for rental by individuals, groups, or programs that are providing a community service or related event. No reservations will be considered for personal events such as birthdays, graduations, parties, etc. The kitchen will not be available to be used as a concession stand for any events occurring in the facility.
4. The Nutrition Specialist will be the contact for any kitchen requests, while the Whirling Thunder Diabetes Program employee who is on duty will be responsible for any facility requests such as pulling the bleachers out, making tables and chairs available, setting up the PA system, etc. If the reservation is outside of operational hours the employee who is on call for that week will be responsible for handling the requests.
5. The renters will be required to sign a facility contract along with providing a deposit in case of damage or any mess that is not properly cleaned. There will be a separate deposit if kitchen use is requested. Within the facility contract is where the renters will request the times for any special instructions or requests such as pulling the bleachers out, or putting the divider down etc. Renters will be responsible for setting up and taking down any tables and chairs they use.
6. Usage of tables, chairs, kitchen items, and any other facility equipment will not be permitted outside of the facility. These items will not be made available for rent, either.